

**Agenda** 

Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# Committee of the Whole Tuesday, April 16, 2024 ♦ 7:00 p.m. Boardroom

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas, Mia Martorelli (Student Trustee)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

# 1. Opening Business

**1.1** Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. **Amen** 

- **1.2** Attendance
- 1.3 Approval of the Agenda

Pages 1-2

- **1.4** Declaration of Interest
- 2. Presentations
  - **2.1** Farewell, Thanks, and Recognition of Scott Keys, Superintendent of Business & Treasurer
- 3. Delegations

#### 4. Consent Agenda

Pages 3-4

- **4.1** Unapproved Minutes of the Accommodations Committee Meeting
  - -February 21, 2024

Pages 5-6

- 4.2 Unapproved Minutes of the Special Education Advisory Committee Meeting
  - March 19, 2024

Pages 7-8

- **4.3** Unapproved Minutes of the Regional Catholic Parent Involvement Committee
  - -March 25, 2024

#### 5. Committee and Staff Reports

**5.1** Health and Safety Update

Pages 9-13

Presenter: Mike McDonald, Director of Education & Secretary

5.2 Q2 2024 Financial Update - To Be Distributed

Presenter: Scott Keys, Superintendent of Business & Treasurer

**5.3** Board By-Law Amendments

Presenter: Rick Petrella, Chair of the Board

Pages 14-15

**Agenda** 

Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# 6. Information and Correspondence

**6.1** Annual School Climate Survey

Presenter: Mike McDonald, Director of Education & Secretary

**6.2** PD Day Update

Presenter: John Della-Fortuna, Superintendent of Education

- 7. Trustee Inquiries
- 8. Business In-Camera
  - 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
    - a. The security of the property of the board;
    - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
    - c. The acquisition or disposal of a school site;
    - d. Decisions in respect of negotiation with employees of the board; or
    - e. Litigation affecting the board.
- 9. Report on the In-Camera Session
- 10. Future Meetings and Events

Page 16

11. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen** 

12. Adjournment

Next meeting: Tuesday, May 21, 2024, 7:00 p.m. – Boardroom



Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# Accommodations Committee Wednesday, February 21, 2024 – 4:00 p.m. Microsoft Teams Meeting

Trustees: Rick Petrella (Chair), Dan Dignard, Dennis Blake, Bill Chopp, Carol Luciani

#### **Senior Administration:**

John Della Fortuna (Superintendent of Education)
Mike McDonald (Director of Education & Secretary)

Phil Wilson (Superintendent of Education)

Scott Keys (Superintended of Business & Treasurer)

#### Staff and Other Resources:

Lou Citino (Manager of Facility Services)

Jack Ammendolia (Watson & Associates Economists Ltd.)

# **Regrets:** Mark Watson (Trustee)

Kevin Greco (Superintendent of Education) Lorrie Temple (Superintendent of Education) Sarah Lees (Watson & Associates Economists Ltd.)

# 1. Opening Business

# 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

#### 1.2 Attendance

Attendance was noted as above.

# 1.3 Approval of the Agenda

Moved by: Carol Luciani Seconded by: Bill Chopp

THAT the Accommodations Committee approves the Agenda of February 21, 2024.

Carried

#### 1.4 Declaration of Interest: Nil.

# 1.5 Approval of the Minutes:

Moved by: Dan Dignard Seconded by: Carol Luciani

THAT the Accommodations Committee approves the Minutes of June 6, 2023.

Carried

2.

# 1.6 Business Arising from the Minutes: Nil.

# Staff Reports & Information Items:

Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# 2.1 Haldimand County Long Term Accommodation Plan Update

Scott Keys, Superintendent of Business & Treasurer introduced Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd. Who provided information on the purpose of the report, to provide trustees with proposed capital priorities, which will be submitted to the Ministry when the Capital Priorities Program is opened to applications.

The focal point is Haldimand County and the embarkment of the attendance boundary review. Preliminary considerations were presented, and feedback requested from the attendees.

A recap of the significant growth within the county and the approved funding for the Board to build the new elementary school. The emphasis on the last five-year growth is the most important driving factor.

Highlights from Mr. Ammendolia's presentation include:

- Creating a new boundary for the new school.
- Potential of boundary adjustments in other schools in the County.
- Current and projected utilization numbers.
- French Immersion review and possibilities if interested.
- Suggestions future presentations to have all the graphs in one slide for a quick comparison.

The committee agreed with the considerations presented before them and that these considerations can be brought to the Attendance Boundary Review Committee.

Moved by: Bill Chopp Seconded by: Carol Luciani

THAT the Accommodations Committee approves the three considerations to be presented to

the Haldimand County Attendance Boundary Review Committee

Carried

#### 3. Business of the In-Camera Session – N/A

#### 4. Report on the In-Camera Session – N/A

#### 5. Future Meetings

Chair Petrella noted that the next Accommodations Committee Meeting will be scheduled on April 17, 2024.

#### 6. Adjournment

Moved by: Dennis Dignard Seconded by: Carol Luciani

THAT the Accommodations Committee adjourns the meeting of February 21, 2024.

Carried

**Next Meeting:** Wednesday, April 17, 2024 – 3:00 p.m.



Catholic Education Centre 322 Fairview Drive Brantford, ON N3R 2X6

# SPECIAL EDUCATION ADVISORY COMMITTEE Tuesday, March 19, 2024 – 1:00pm Microsoft Teams

Members: Dennis Blake (Trustee), Mischa Dinsmore (Lansdowne Children's Centre), Christina Ferrell

(Woodview Children's Centre), Shannon Korber (Child and Family Services of Grand Erie), Kerri Lomax (Principal, Elementary), Linda McFayden (Contact Brant), Jennifer Rudyk (Principal, Elementary), Phil Wilson (Superintendent of Education), Nil Woodcroft (Haldimand Norfolk REACH)

Regrets: Laura Bergeron (ad hoc), Brandi Bertling (Child and Family Services of Grand Erie),

Mary Bradford (Principal, Secondary), Tara Buchanan (Community Living Brant), Michelle Drake (Crossing All Bridges), Shannon Mason (Principal Lead: Special Education Staffing), Patti Mitchell (Parent, County of Brant), Marilyn Noi (Autism Ontario), Janelle Sandy (Indigenous Child and

Youth Team at Child and Family Services of Grand Erie)

**Resources:** Sandra DeDominicis (Student Achievement Lead: Special Education)

# 1. Welcome and Opening Remarks

Christina Ferrell welcomed the committee.

# 2. Opening Prayer

Sandra De Dominicis shared an opening prayer.

#### 3. Land Acknowledgement

Superintendent Wilson read the board's land acknowledgement.

#### 4. Approval of Agenda

Moved by: Shannon Korber Seconded by: Dennis Blake

THAT the Special Education Advisory Committee approves the agenda of the March 19, 2024, meeting.

Carried

# 5. Approval of the Minutes

Moved by: Mischa Dinsmore Seconded by: Nil Woodcroft

THAT the Special Education Advisory Committee approves the minutes of the February 20, 2024, meeting.

Carried

#### 6. Correspondence - Nil

# 7. Community Agency Updates

### Linda McFayden

Contact Brant is now settled into their new location at 255 Colborne Street in Brantford.

#### Mischa Dinsmore

The Lansdowne Children's Centre Autism program has launched their entry to school program for new students to provide an understanding of the school environment.

Nil Woodcroft 5 of 16

The Haldimand Norfolk REACH infant child development program has been busy and is involved in four of the BHNCDSB Kickstart to Kindergarten programs.

#### Kerri Lomax

The BHNCDSB Kickstart to Kindergarten programs are being held at the schools in March. This program gives the schools and community partners the opportunity to meet the new students.

# 8. Student Achievement Lead and Superintendent of Education

The Special Education team of BHNCDSB has been actively engaged in planning for the opening of our Autism Spectrum Disorder (ASD) classes.

BHNCDSB is hiring an additional Applied Behaviour Analyst Program Lead.

The Speech and Language Pathologists (SLPs) have been actively assisting the Student Achievement Team in determining an early reading screener.

The Special Education Department has been actively working with the Student Support Services Department to ensure students impacted by self-contained classroom closures experience a smooth transition to their mainstream classes in the fall.

Haldimand Norfolk REACH and Lansdowne Children's Centre shared information about incoming kindergarten students with special education needs. Meetings were held with lead therapists to gain more information as we start to plan to hold "System Level Entry to School Case Conferences".

The SLPs, the Special Education Department, and the Grand Erie District School Board, met with the Speech and Language Department at Lansdowne Children's Centre. Eight hundred students will enter both school boards and be discharged from Lansdowne Children's Centre services.

The BHNCDSB Special Education Department is putting forward recommendations for the new secondary school, Padre Pio, to ensure the environments are well suited to support complex learners.

BHNCDSB is undergoing a Special Incidence Portion/Special Equipment Amount Compliance Monitoring Process with the Ministry of Education.

An in-person Community of Practice meeting was held with all Special Education Resource Teachers. Discussion centered around Safety Plans, collaborative sharing, Empower, Key Math, complex communicators, inclusive education, and a presentation from W. Ross on Cortical Vision Impairment.

# 9. Closing Remarks/Adjournment

Superintendent Wilson thanked everyone.

The meeting adjourned at 1:21 pm. The next meeting will be held on Tuesday, April 16, 2024.



Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING Monday, March 25, 2024 – 6:00pm Microsoft Teams Meeting

Members: John Della Fortuna (Superintendent of Education), Danielle Becks (Principal Lead), Carol

Luciani (Trustee).

**Guests:** 

Philip Wilson (Superintendent of Education), Lorrie Ann Temple (Superintendent of Education), Robyn Sharpe (Office Based Counsellor – Woodview Mental Health & Autism Services), April Taylor (BHNCDSB- Safe, Inclusive and Equitable Schools Lead), Dianne Wdowczyk (Mental Health Lead • Human Resources), Nancy Mulroy, Christine Slemensky, Brant Alexandre, Emily Sailian, Anthony Giordano, Samantha Martin, Nicole Camacho, Cinzia Palmieri, Michelle Bisaillon, Abrielle Gallichan, Gail MacDonald, Jaxen Eliovitz, Jennifer Wilson, Shelley Callender, Heather Graham, Rachel DeDominicis, Oyindamola Omisore, Julianna Hekker, Maegan Vanhamme, Heidi Pasztor, Gabriela Martin; Joseph Persia

# 1. Opening Prayer

Superintendent Della Fortuna led with a prayer.

# 2. Land Acknowledgement

Superintendent Della Fortuna provided a land acknowledgement.

#### 3. Welcome and Opening Comments

Superintendent Della Fortuna welcomed all parents and guests.

Approval of Agenda – March 25, 2024

**Declaration of Interest - Nil** 

# 4. Approval of the Minutes - November 27, 2023

**Update from the Co-Chairs** – Nil

#### 5. Board's Student Achievement Plan

Superintendent Lorrie Temple provided an update of the Board's Student Achievement Plan.



Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

# 6. Parenting your Anxious Child using CBT and Ways School Staff Support Student Anxiety

April Taylor, BHNCDSB- Safe, Inclusive and Equitable Schools Lead, welcomed Robyn Sharpe, Office based Counsellor for Woodview Mental Health and Autism Center. The presentation shared by Robyn, included information on understanding and identifying anxiety in your child and how we can support them. As well as the tools we can teach children to assist in regulation and calming their anxiety.

April Taylor provided a review of ways school staff can also provide support to student anxiety.

# 7. Closing Remarks/Adjournment

Superintendent Della Fortuna thanked all members, guests, and presenters for their support.

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Kevin Greco, Superintendent of Education

Presented to: Committee of the Whole

Submitted on: April 16, 2024

Submitted by: Mike McDonald, Director of Education & Secretary

# HEALTH AND SAFETY UPDATE

**Public Session** 

# **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board (the "Board") is committed to the health and safety of all staff. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety problems; training and support of committee members; and development and promotion of enhanced awareness of occupational health and safety matters.

Semi-annual reports are presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six-months. These reports are presented to the Board of Trustees two times per school year noting data as of February 29 and August 31 respectively.

#### **DEVELOPMENTS:**

The 2023-24 JHSC is comprised of the following members:

NAME	BOARD POSITION	JHSC POSITION
Amber Martin	Elementary Teacher (OECTA)	Worker Representative
Carlee Bond	Educational Assistant (OSSTF – ESS)	Worker Representative
Heidi Pasztor	Principal	JHSC Management Co-Chair
Jacqueline May	Elementary Teacher (OECTA)	JHSC Worker Co-Chair
Jared Boughner	Health & Safety Coordinator	Management Representative
John Nicholson	Vice-Principal	Management Representative
Lou Citino	Manager of Facilities	Management Representative
Macaulay McLellan	Caretaker (OSSTF – PSS)	Worker Representative
Phil Wilson	Superintendent of Education	Management Representative
TBD	TBD	Recording Secretary

The following summarizes the employee accidents and/or incidents statistics for the Board:

- Appendix A: September 1, 2023 February 29, 2024
- Appendix B: March 1, 2023 August 31, 2023
- Appendix C: September 1, 2022 February 28, 2023
- Appendix D: March 1, 2022 August 31, 2022

# **RECOMMENDATION:**

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

September 1, 2023 to February 29, 2024

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Student Monitor	Other	Principal/ VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	1	0	0	6	0	0	7	0	0	1	0	1	0	2	19
Struck Against/Contact With	0	0	0	1	0	0	4	0	0	0	0	0	0	0	5
Fall	0	0	0	4	1	0	6	1	0	0	0	0	1	4	16
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	0	0	0	1	0	0	0	0	0	0	0	0	1	2
Exposure	0	0	0	2	0	0	1	0	0	0	0	0	0	0	3
Over Exertion	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Traumatic Event	0	0	0	0	0	0	1	0	0	0	0	0	0	1	2
Repetitive Body Movement	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3
Aggression	1	0	3	408	9	0	56	0	0	1	0	6	0	23	506
Other	0	0	0	1	0	0	2	0	0	0	0	0	0	1	4
Bee Sting	0	0	0	0	0	0	0		0	0	0	0	0	0	0
Sprain/Strain	1	1	0	2	0	1	4	0	0	0	0	1	0	1	10
Laceration/Cut	1	0	0	0	0	1	1	0	0	0	0	0	0	1	5
Grand Total(s)	5	1	3	427	11	2	82	1	0	2	0	8	1	34	577
Davs Lost	0	7	0	9	41.04	9	0	0	0	0	0	1	0	156.29	223.33

Days Lost
0
0
131.27
0
4
0
0
0
0
65.06
0
0
17
6
223.33

March 1, 2023 - August 31, 2023

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/ VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	1	0	0	7	0	0	12	0	0	0	0	0	0	1	21
Struck Against/Cont															
act With	1	0	0	3	0	0	0	0	0	0	0	0	0	0	4
Fall	2	0	0	4	1	0	6	0	0	1	0	2	0	2	18
Slip/No Fall	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2
Caught In, Under, On or Between															
Between	0	0	0	0	0	0	1	0		0	0	0	0	0	1
Exposure	0	0	0		0	0	0	0	0	0	0	0	0	0	0
Over Exertion	0	0	0	2	0	1	1	0	0	0	0	0	0	0	4
Traumatic Event	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Aggression	0	0	0	276	19	0	67	0	0	0	0	1	0	4	367
Other	0	0	1	2	0	0	1	0	0	0	0	0	0	0	4
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strai n	2	0	0	1	0	0	2	0	0	0	1	0	0	0	6
Laceration/C ut	1	0	0	1	1	0	0	0	0	0	0	0	0	0	3
Grand Total(s)	7	0	1	297	22	1	91	0	0	1	1	3	0	7	431
Days Lost	10			45.69	43.02		22.12			5					125.83

Days Lost
29.32
31.49
51.02
2
5
7
125.83

September 1, 2022 to February 28, 2023

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/ VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	0	0	0	10	0	0	11	0	0	0	0	0	0	2	23
Struck Against/Cont															
act With	0	0	0	2	2	0	3	0	0	0	0	0	0	1	8
Fall	0	4	0	5	5	0	13	0	0	1	1	0	1	4	34
Slip/No Fall	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Caught In, Under, On or Between	0	0	0	0			2	0	0	0	0			0	,
		0	0	0	0	0	2	0	0	0	0	0	0	0	2
Exposure Over	1	0	0	0	0	2	0	0	0	0	0	0	0	0	3
Exertion	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Traumatic Event	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2
Aggression	0	0	0	574	20	0	99	0	0	2	1	10	0	1	707
Other	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strai n	1	0	0	0	0	0	4	0	0		1	0	0	0	6
Laceration/C ut	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2
Grand Total(s)	4	4	0	595	27	2	135	0	0	3	3	10	1	8	792
		40		404	I	I							I		I
Days Lost	0	12	0	121	0.5	20.46	9	0	0	0	0	0	38	29.29	230.25

Days Lost
13
0
95.08
0
1
20.46
0
0
98.71
0
0
2
0
230.25

March 1, 2022 to August 31, 2022

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/ VP	Secondary Secretary	Secondary Teacher	<b>Grand Totals</b>
Struck or Contact By	0	0	0	13	0	0	7	0	0	1	0	0	4	0	25
Struck Against/Cont															
act With	0	1	0	5	0	0	1	0	0	0	0	0	1	0	8
Fall	1	0	0	0	0	0	0	0	0	0	0	0	1	0	2
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or															
Between	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Exposure	1	0	0	2	0	0	1	0	0	0	0	0	2	0	6
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	87	5	0	16	0	0	0	1	0	1	0	110
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	1	0	0	4	0	0	0	0	0	0	0	6
Laceration/C ut	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2
Grand Total(s)	3	1	0	109	6	0	30	0	0	1	1	0	9	0	160

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Rick Petrella, Chair of the Board

Presented to: Board of Trustees Submitted on: April 16, 2024

Submitted by: Rick Petrella, Chair of the Board

# BHNCDSB BY-LAW AMENDMENTS

Public session

# **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board By-laws outline the procedures and dispatch of business for the Board of Trustees, and for the business at the meetings of the Board and its committees.

#### **DEVELOPMENTS:**

The current by-laws outline in detail the process that the Board of Trustees would use for the performance appraisal of the Director of Education. On March 4, 2024, the Ministry of Education filed Ontario regulation 83/24 made under the Education Act, *Director of Education Performance Appraisal* which puts in regulation a process which makes significant changes to the process as outlined in the BHNCDSB's by-laws.

The process is informed by the regulation and there are still discussions with regards to possible changes to occur. Therefore, at this time, there is no need to include all of the specific details within the By-laws. To ensure adherence to the schedule as outlined in the regulation one addition at this time is recommended.

15.0 to 15.5 will be omitted at this time and replaced by the following:

15.0 Director of Education Performance Appraisal – The Board shall establish a committee comprised of (3) Trustees of the Board which include, the Chair of the Board as Chair of the Committee, one (1) Trustee from Brantford-Brant area, one (1) Trustee from Haldimand-Norfolk area. The Committee will be responsible for the implementation and execution of all items outlined in accordance with Ontario Regulation 83/24 made under the Education Act.

The Chair of the Board has recommended the following addition and changes to the By-Laws:

#### **New Committee**

a) Addition of 8.2.7 - Vendor/Supplier Performance Evaluation

Composed of three (3) Trustees of the Board,including, the Chair of the Board as the Chair of the Committee, one (1) Trustee from City of Brantford or County of Brant, one (1) Trustee from Norfolk or Haldimand County, Superintendent of Business & Treasurer and Manager of Procurement. Mandatory Bi-annual meetings will be held to review performance of all vendors providing goods/services to the BHNCDSB. A report will be provided to the Board of Trustees on a Bi-annual basis.

#### Changes to Committees

a) 8.2.6 Capital Project Review Committee
 The following changes are recommended,

Composed of four (4) Trustees of the Board including, the Chair of the Board as Chair of the Committee, one (1) Trustee from City of Brantford or County of Brant, one (1) Trustee from Norfolk County, one (1) Trustee from Haldimand County, Superintendent of Business & Treasurer, Manager of Facilities and Supervisor of Capital Projects. Function is to review and discuss status, progress, and issues on all current and future capital projects. Committee meetings will be held monthly, starting in May 2024 and a formal standing report will be presented to the Board of Trustees on the status of all projects at each Board meeting.

b) 8.0 (d) District and Interjurisdictional Committees with Trustee Representation The following change is recommended,

Only members of a Governance, Ad-Hoc and Advisory committee are required to attend that committee's meeting. However, all members of the Board shall receive notice of all Governance, Ad-Hoc and Advisory committee meetings, if requested. All Board members shall be permitted to attend Governance, Ad-Hoc and Advisory committee meetings except for: • Teacher-Trustee Committee • Audit Committee • Student Discipline Committee • Supervised Alternative Learning Committee • Legal Expenses Review Committee *Director of Education Performance Appraisal Committee*.

#### RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommended changes to 8.2.6, 8.2.7, 8.0(d),15.0, 15.1, 15.2, 15.3, 15.4, 15.5 in the Brant Haldimand Norfolk Catholic District School Board By-laws.

# BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

# 2023-24 Trustee Meetings and Events

Date	Time	Meeting/Event
March 19, 2024	9:00 am	Mental Health Steering Committee
March 19, 2024	1:00 pm	Special Education Advisory Committee
March 19, 2024	3:00 pm	Accommodations Committee
March 19, 2024	7:00 pm	Committee of the Whole
March 26, 2024	7:00 pm	Board Meeting
April 10, 2024	3:00 pm	Executive Council Meeting
April 16, 2024	1:00 pm	Special Education Advisory Committee
April 16, 2024	7:00 pm	Committee of the Whole
April 18, 2024	1:00 pm	Faith Advisory Committee
April 23, 2024	3:00 pm	Budget Committee
April 23, 2024	7:00 pm	Board Meeting
April 29, 2024	7:00 pm	Regional Catholic Parent Involvement Committee
May 5-10, 2024		Catholic Education Week
May 2-4, 2024		OCSTA AGM & Conference
May 6, 2024	5:00pm	Catholic Student Leadership Awards
May 13, 2024	3:00pm	Budget Committee
May 15, 2024	3:00 pm	Executive Council Meeting
May 21, 2024	1:00 pm	Special Education Advisory Committee
May 21, 2024	7:00 pm	Committee of the Whole
May 28, 2024	7:00 pm	Board Meeting
May 30, 2024	1:15 pm	Mental Health Steering Committee
May 30-June 1, 2024		CCSTA AGM
June 12, 2024	3:00 pm	Executive Council Meeting
June 17, 2024	5:00 pm	Audit Committee
June 18, 2024	7:00 pm	Committee of the Whole
June 25, 2024	7:00 pm	Board Meeting
June 27, 2024	4:45 pm	Assumption College Graduation
Julie 21, 2024	6:30 pm	Holy Trinity Graduation
	7:00 pm	St. John's College Graduation

<u>Meetings scheduled at the Call of the Committee Chair</u>: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee